

Client:	_____	Date: ...../...../.....
Supervisor	_____	
Crew Leader	On Site Crew Leader _____	
Job Location	_____	TCP Number
Job Description	Supply Traffic Management as per site instruction, TCP, SWMT	
Plant & Equipment Required (Circle Job Site Requirement):	Advance Warning Signs VMS Board	Traffic Cones C Class Arrow Board
PPE (Circle Job Site Requirement)	Hard Hats Two Way Radio	Gloves Night Overalls
	Ear Muffs Safety Boots	Safety Vest

Basic Steps	Hazards	Risk	Preventative action	Risk
Planning the Job	Nil	5	Nil	5
Set Up advance warning Signs	Moving vehicle, Traffic, Signs falling over	2	2 Man Crew to set up sign as required from plan, very busy road. All signs set up are approved by the RTA. All Traffic Controllers are RTA Accredited	4
Set Up Traffic Cones	Moving vehicle, Traffic, Signs falling over	2	Traffic Controller is to be stationed with Stop/slow bats to monitor & direct Traffic flow. All Traffic Controllers are RTA Accredited.	4
Movement of vehicles, Stop & Go required	Moving vehicle, Traffic, workman on site	2	Traffic Controller is to be stationed with Stop/slow bats at both ends of the road to monitor & direct Traffic flow.	4
Pack up	Moving vehicle, traffic	2	2 Man Crew, to remove signs. All signs set up are approved by the RTA. All Traffic Controllers are RTA Accredited	4

**Scope of Works (Comments)**


Printed Name	Signature	Induction No (if applicable)
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction
		No: As per site Induction